



**Office of Resource Conservation and Recovery (ORCR)**  
**(5303P)**  
**Washington, DC 20460**

**Notification of Subtitle C Activity**  
**Instructions and Form**

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**PURPOSE OF THE NOTIFICATION  
OF RCRA SUBTITLE C ACTIVITIES**

**Purpose of the Notification of RCRA Subtitle C Activities**

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**Purpose of the Notification of RCRA Subtitle C Activities**  
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5. If you are an eligible academic entity opting into 40 CFR Part 262 Subpart K for managing laboratory hazardous wastes **AND** you have never before s





**Determining if You Must Notify**  
(continued)

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5,000 kilogram storage limit. Small Quantity Handlers of Universal Waste are exempt from these notification requirements.

<b>NOTE</b>	Please refer to the regulations in 40 CFR Part 273 to ensure that you are aware of all the requirements that apply to your universal waste handling activities.
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**How to Determine if You Must Notify EPA of Your Used Oil Management Activities**

Under 40 CFR Part 279, Subparts E, F, G, and H, respectively, persons who transport used oil; process or

**How to Determine if You Must Notify EPA**

**Determining if You Must Notify**  
(continued)

# **INSTRUCTIONS FOR FILLING OUT THE RCRA**

- Item 12 – your site’s hazardous secondary material activity, if you manage any
- Item 13 – additional comments on Items 1 – 12
- Item 14 – certification that the information you provided throughout the form is truthful, accurate and complete
- Addendum to the Site Identification Form – notification of hazardous secondary material activity

item-147 (use in 01563) (h-147) (top left-hand corner of the page) TTD0.00039Tc0.0066Tw((anl ipge sof ))-5(64(h-1.4

Type or print, in black ink, all items except the Signature box in Item 14. Enter your denm.

## **Item-By-Item Instructions**

### **Item 1 – Reason for Submittal**

**Reason for Submittal:** Place an “X” in the appropriate box(es) to indicate whether this form is your Initial Notification (i.e., this is your first time submitting site identification information / to obtain an EPA Identification Number for this location); a Subsequent Notification (to update your site identification information); a component of a First or a Revised Hazardous Waste Part A Permit Application; or a component of the Hazardous Waste Report.

- **To provide an Initial Notification (first time submitting site identification information / to obtain an EPA Identification Number for this location).**
  - If your waste activity is regulated under Subtitle C of the Resource Conservation and Recovery Act (RCRA) and the rules promulgate

or (25), you must submit this form, pursuant to 40 CFR 260.42, to notify the appropriate State or Regional Office of your activities. Note: You must check with your State to determine if you are eligible to manage hazardous secondary material under these exclusions in order for you to notify.

- **As a component of a First RCRA Hazardous Waste Part A Permit Application.** If your site

**Item 3 and 4 – Site Name and Location**

Provide the legal name of your site and a complete location address. Please note that the address you give

**Site ID Form**  
(continued)

Remember to enter your site's EPA Identification Number in the top left-hand corner of each sheet.

- B. Name of Site's Operator.** Provide the name of your site's operator. Please review these definitions.

**Operator** – The person responsible for the overall operation of a RCRA site. Note: This is the legal entity which controls the RCRA site operation rather than the plant or site manager. This is usually a company or business name, but may be an individual. See Person .

**Person** – An individual, trust, firm, joint stock company, Federal Agency, corporation, (including a government corporation), partnership, association, State, municipality, commission, political subdivision of

**Item 10 – Type of Regulated Waste Activity**

**Mark box “Yes” or box “No”** as appropriate for all **current** activities (**as of the date submitting the form**) at this site; complete any additional boxes as instructed. **Current** activities mean activities that are in effect when the form is submitted or those that the site plans to begin after EPA Identification Number



**d. Short-Term Generation**

<b>NOTE</b>	If your site is a destination facility for universal wastes in addition to being a treatment, storage, or disposal facility for other RCRA hazardous wastes, mark “Yes” for both this box <b>and</b> Item 10.B.2.
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- 4. Recycler of Hazardous Waste (at your site):** If you recycle regulated hazardous wastes (recyclable materials) at your site, mark “Yes”. The Federal regulations for owners and operators of sites that recycle hazardous waste are found in 40 CFR

**In addition to the above**

**b. Re-Refiner**

You refine used oil. The Federal regulations for re-refiners of used oil are found in 40 CFR Part 279.50-59.

- 3. Off-Specification Used Oil Burner (at your site):** You burn off-specification used oil fuel, mark “Yes” to indicate this used oil management activity.
- 4. Used Oil Fuel Marketer (at your site):** If “Yes”, place an “X” in all that apply.

**a.**



in the order they are presented in the regulations using the appropriate 4-digit code(s) (e.g., D001, D003, F007, U112).

**NOTE**



**ADDENDUM TO THE SITE IDENTIFICATION FORM:  
NOTIFICATION OF HAZARDOUS SECONDARY MATERIAL  
ACTIVITY**

**You Must Fill Out This Section If:**

You will begin managing, are still managing, or will stop managing hazardous secondary material under 40 CFR 261.2(a)(2)(ii), 40 CFR 261.4(a)(23), (24), or (25) and must notify the appropriate State or Regional Office of your activities, pursuant to 40 CFR 260.42. These regulations exclude certain hazardous secondary material being reclaimed from the RCRA Subtitle C definition of solid waste provided certain requirements and conditions are met. **Complete all parts 1-3.**

You must check with your State to determine if you are eligible to manage hazardous

**NOTE**



hazardous secondary material. Do not include any in















**Hazardous Waste  
Transfer Facility**

Refer to "Transfer Facility" definition.

**Hazardous Waste  
Transporter**

Refer to "Transporter" definition.

**Hazardous Waste  
Treatment**

Any method, technique, or process, including neutralization, designed to change the physical, chemical, or biological character or composition of any hazardous waste so as to neutralize such hazardous waste, or so as to recover energy or material resources from the hazardous waste, or so as to

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A universal waste handler (as defined in 40 CFR 273.9) who accumulates

<b>Person</b>	An individual, trust, firm, joint stock company, Federal Agency, corporation (including a government corporation), partnership, association, State, municipality, commission, political subdivision of a State, or any interstate body.
<b>Resource Conservation and Recovery Act (RCRA)</b>	The Solid Waste Disposal ,mended by the Resource Conservation and Recovery RCRA) (40 CFR 270.2) . It is the Federal statute that regu8ates the generation, treatment, storage, disposal, recycling, and/or

(continued)

**Special Nuclear Material** As defined by the Atomic Energy Act of 1954: (1) plutonium, uranium



## **EPA HAZARDOUS WASTE CODES**

A list of all the hazardous waste codes is show

## **HSM FACILITY CODES**

## **HSM LAND-BASED UNIT CODES**

**SEND**  
**COMPLETED**  
**FORM TO:**

As a component of a Revised RCRA Hazardous Waste Part A Permit Application (Amendment # \_\_\_\_\_)

As a component of the Hazardous Waste Report (If marked, see sub-bullet below)

Site was a TSD facility and/or generator of  $\geq 1,000$  kg of hazardous waste,  $>1$  kg of acute hazardous waste, or  $>100$  kg of acute hazardous waste spill cleanup in one or more months of the report year (or State equivalent LQG regulations)

2. Site EPA ID  
Number

EPA ID Number

**EPA ID Number**

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**EPA ID Number**



EPA ID Number