



2017-2018 Incline Village and Tahoe Regional Planning Agency Wood Stove Change-Out Rebate Application

The Tahoe Regional Planning Agency, in conjunction with the University of Nevada, Reno Nevada Small Business Development Center's Business Environmental Program (BEP), is offering an instant rebate on the purchase and professional installation of a replacement upright stove or insert. The retrofit of a fireplace does not qualify at this time. To qualify, the homeowner must use cord wood as a regular heat source in a pre-1992 (Phase 1 or older) upright stove or insert and live in Incline Village or those portions of the Lake Tahoe Basin in Nevada. The instant rebate is valid for stoves purchased at a participating dealer and installed by a licensed and insured contractor. The pre-1992 stove/insert must be recycled by a participating recycling facility. Funding is limited and not guaranteed until confirmed by the BEP. Participating dealers are responsible to submit this application and all other required paperwork to BEP.

Eligible change-outs will qualify for the following instant rebates through a participating dealer:

\$400 for the change-out to a wood stove or insert

A: Homeowner Information (If house is a rental, Homeowner must apply)

Homeowner Name _____ Phone Number _____

Homeowner Physical Address _____

Homeowner Mailing Address _____

Rental Property Physical Address, if applicable _____

B: Current Cord Wood Heating Device (fireplaces DO NOT qualify)

Manufacturer/Make/Model _____ Year Built _____

C: Additional Information and Burning Practices Survey

How did you hear about this offer? TV Radio Newspaper Retailer Web Friend/Family

Why are you interested? Unsatisfied with current device Clean Air Save Money Other

Is this Instant Rebate a significant factor in replacing your device? Yes No Somewhat

During the heating season, how often per week do you burn? 1-3 days 4-6 days Every day

When you burn on weekdays, how many hours per day less than 6 6-12 12-15 all day

When you burn on weekends, how many hours per day less than 6 6-12 12-15 all day

Do you purchase firewood Yes No Do you/family/friend harvest wood? Yes No

What type of wood do you burn? Hard Soft Combination of ____% hard and ____% soft Do

you check the moisture level of the cord wood before burning it? Yes No

In a *typical* heating season, approximately how many cords of wood do you burn? _____
(cord = 4 ft tall X 4 ft wide X 8 ft long)

D: You Agree to and Sign

I certify that the information on this application is true and correct. I have read, understand, and agree to all of the terms of the Wood Stove Change-Out Program listed on the reverse side. *Retain a copy for your records.*

Signature _____ Print Name _____ Date _____

E: How the Wood Stove Change-Out program works

1. Applications will be accepted by the wood stove dealer starting September 15, 2014.
2. BEP will review applications as they are received. BEP will reserve funds for the project when the application is deemed complete. Additional information may be needed by BEP.
3. Wood stove dealers will receive confirmation via the online application process of the complete application and resulting earmarked funds within 2-4 days.
4. The participating dealer will notify homeowners of their admission to the program. The homeowner will enter into a contract with the dealer and licensed contractor to purchase and install an EPA-certified device. The rebate amount will be removed from the bill after calculating taxes but prior to billing the homeowner.
5. The participating retailer or licensed contractor will take a photo of the existing pre-1992 stove with the homeowner's address before replacement and another photo of the newly installed EPA-certified device. **THE CONTRACT IS VOID IF THE OLD STOVE HAS BEEN REMOVED PRIOR TO THE DEALER OR CONTRACTOR INSTALLING THE NEW DEVICE.**
6. The wood stove dealer or licensed contractor is responsible for the removal and recycling of the old stove. Proof of recycling, via a Certificate of Destruction, is required for reimbursement. **NO REFUND WILL OCCUR UNLESS THE DEALER OR CONTRACTOR REMOVES AND RECYCLES THE OLD STOVE AND OBTAINS A PROPERLY COMPLETED CERTIFICATE OF DESTRUCTION.**
7. The retailer will provide BEP the completed application, a pre-removal photo of the old stove and post-installation photo of the new stove, old stove Certificate of Destruction paperwork, receipt for new device, and new stove EPA certificate of compliance sheet for reimbursement. BEP will reimburse the dealer within 3 weeks of receipt of paperwork.
8. The Homeowner is responsible for obtaining and completing any required county/city permits and inspections.

IMPORTANT! Please read terms carefully. By applying you are agreeing to the following conditions:

1. I am the owner of a home in Incline Village or those portions of Carson City or Douglas County within the Tahoe Lake Basin.
2. I have an installed and functioning non EPA-certified or pre-1992 wood stove or insert that is used regularly during the winter to heat the home.
3. I agree to relinquish the old stove or insert to the dealer or licensed contractor who will remove it when they install the new device. If the stove has been removed before the dealer or licensed contractor arrives to install the new stove, you will automatically be removed from the program and no reimbursement will be available to the dealer.
4. If I am replacing a fireplace insert, I may only replace it with another insert. (wood, gas, or pellet)
5. If I choose to stay with a cord wood device, I understand I have the option to request a voluntary 20-minute customer follow-up visit at my home during the heating season. Dealer staff will conduct an outside observation of the chimney during use, review burning operation, and provide a complimentary moisture content measurement of the firewood.
6. I understand that participants are limited to receiving one rebate per address.
7. I understand that applications are processed in the order received. Rebates will be distributed on a first-come, first-served basis. Funding is limited and therefore not guaranteed.
8. I understand that if I qualify, I will receive an instant rebate at a participating retailer. These businesses have signed up for the program by agreeing to program terms, including honoring the voucher for any EPA-qualified device.
9. I understand that I am responsible to pay the retailer for the purchase price of the stove and for professional installation costs incurred by a licensed contractor, including all applicable taxes, less the instant rebate amount.
10. No retroactive or post-dated rebates will be issued.
11. I understand that Washoe County Building Department, Carson City Building Division and Douglas County Building Division require permits to install new fuel burning devices and that I am responsible for obtaining all necessary building permits and inspections. The Nevada Division of Environmental Protection, Bureau of Air Quality Planning and the UNR Nevada Small Business Development Center's Business Environmental Program are not responsible for ensuring that the required building permits are obtained and inspections are performed.
12. The Tahoe Regional Planning Agency and the UNR Nevada Small Business Development Center's Business Environmental Program do not guarantee any devices purchased under this program or the installation of such devices, regarding the quality, functionality or satisfaction of the device and/or installation.